	MARIANO MARCOS STATE UNIVERSITY Procurement Division		Document Code	PD-FRM-002
	Request for Quotation (RFQ) (Goods and Services)		Revision No.	4
			Effectivity Date	January 8, 2021

REQUEST FOR QUOTATION (RFQ)

Date: 04/19/2022
 PR No.: 2022-04-135 (03206441) Budget / PM

Sir/Madam:

Please quote your lowest price on the item/s listed below, and submit your quotation duly signed by you or your duly authorized representative not later than **3 days** subject to the Terms and Conditions provided at the last page of this RFQ.

Delivery period must be at least within 60 days upon receipt of the Notice to Proceed or Purchase Order.

For any clarification, you may email us at bac@mmsu.edu.ph.


NATHANIEL R. ALIBUYOG
 BAC Chair

ITEM	QTY	Unit	ITEM DESCRIPTION	ABC/unit	UNIT PRICE
	1	lot	Supply, Delivery and Installation of Modular Office Furniture and Accessories at Budget and Finance Office, MMSU-FEM Hall Building, City of Batac, Ilocos Norte. Modular Office Cubicles and Partitions Laminate with stripes "frosted glass" panel partition; 6 cm thick powder coated metal trims with metal strips in beige color Dimensions: 1 - 60w x 180H cm 6 - 100w x 180H cm 4 - 75w x 180H cm 4 - 120w x 120H cm 4 - 80w x 120H cm 8 - 60w x 120H cm Partition Panel Accessories: 2 - 2D Post 180H cm Powder coated metal finish 8 - End Post 180H cm Powder coated metal finish 5 - Mid Post 180H cm Powder coated metal finish 8 - 2D Post 120H cm Powder coated metal finish 8 - End Post 120H cm Powder coated metal finish 4 - Mid Post 120H cm Powder coated metal finish	372,000.00	372,000.00

Disclaimer: Reproduction of this form is allowed subject to compliance to the Documented Information Procedure established by MMSU.



MARIANO MARCOS STATE UNIVERSITY
Procurement Division

Document Code PD-FRM-002

Request for Quotation (RFQ)
(Goods and Services)

Revision No. 4 Page 2 of 3


Effectivity Date January 8, 2021

			<p>4 - Worktop table woodgrain laminated top 25mm thick metal bracket; flat edging; Dim: 120W x 60D cm</p> <p>4 - Worktop side table woodgrain laminated top 25mm thick with metal bracket; flat edging; Dim 80W x 45D cm</p> <p>4 - Mobile Pedestal - 3 drawers powder coated metal body gauge 20; beige color</p> <p>Director's L-Type Table and Chairs</p> <p>1 set Free Standing Executive Table - laminated top 30 mm thk; 25 mm thk laminated front panel and legs; Dimension: 170 W x 70D x 75H cm ; with Free Standing Executive Side Table - laminated top 30 mm thk; 25mm thk laminated front panel and legs; Dimension: 100w x 45D x 75H cm</p> <p>2 sets black leatherette upholstered; black nylon starbase visitor's chair with armrest; cushion seat and backrest leatherette upholstered; sled base</p> <p>Chief's L-Type Table and Chairs</p> <p>1 set Free Standing Table - laminated top 30 mm thk with powder coated metal legs; embossed from panel; charcoal gray color; Dimension:140W x 60D x 75H cm; with Free Standing Executive Side Table - laminated top 30 mm thk with powder coated legs; Dimension: 90 w x 45 D x 75Hcm</p> <p>1 set Mobile Pedestal - 3 drawers powder coated metal body gauge 20; charcoal gray color</p> <p>1 set leatherette upholstered; black nylon starbase visitor's chair w/o armrest; cushion seat and backrest</p> <p>4 - legged black legs</p>		
--	--	--	--	--	--

TOTAL ESTIMATED BUDGET: 372,000.00

REMARKS/NOTE:

Disclaimer: Reproduction of this form is allowed subject to compliance to the Documented Information Procedure established by MMSU.

	MARIANO MARCOS STATE UNIVERSITY		Document Code	PD-FRM-002
	Procurement Division		Revision No.	4
	Request for Quotation (RFQ) (Goods and Services)		Effectivity Date	January 8, 2021

After having carefully read and accepted your Terms and Conditions, I/we submit our quotation/s on the item/s at prices indicated above.

Business Name: _____ Signature over Printed Name _____
 Business Address: _____
 Printed Name of the Owner: _____
 TIN: _____ Tel. No./Cellphone No./e-mail address _____
 PhilGEPS Registration Number: _____ Date _____
 Business Permit: _____
 Omnibus Sworn Statement: _____
 Annual Income Tax Return: _____

Canvassed by: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all of the items.
3. Bidders shall submit a copy of the following documents along with the Quotation:
 - a. Mayor's/Business Permit
 - b. Notarized Omnibus Sworn Statement (if ABC is more than P 50,000.00)
 - c. Income/Business Tax Return (if ABC is more than P 500,000.00)
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The University has the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay.

Disclaimer: Reproduction of this form is allowed subject to compliance to the Documented Information Procedure established by MMSU.





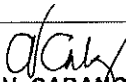




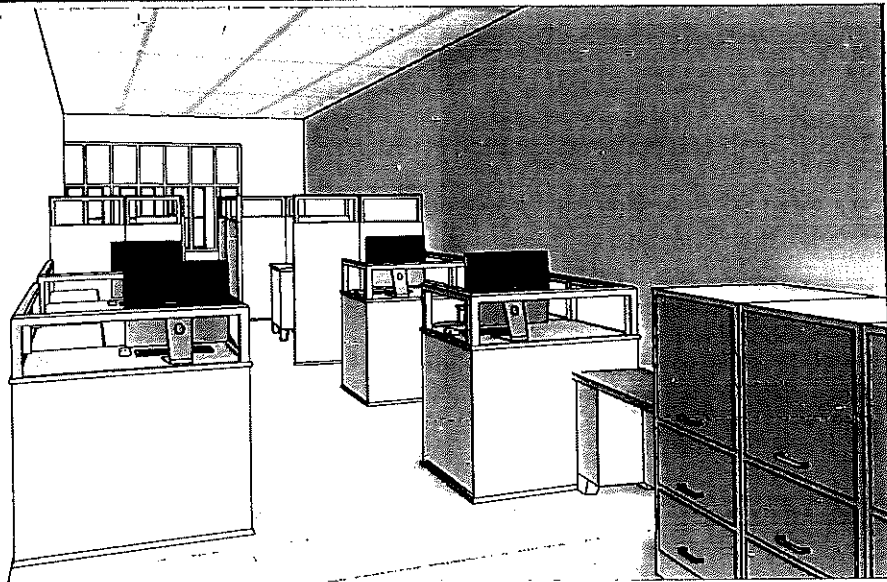
LEGEND (EXISTING FURNITURES):

- A - 3 SETS STEEL CABINET (47w X 57d X 133h)
- B - 4 SETS STEEL CABINET (47w X 72d X 133h)
- C - 1 SET STEEL CABINET (90w X 45d X 133h)
- D - 2 SETS WOOD CABINET (122w X 33d X 177h)
- E - 3 SETS WOOD CABINET (120w X 40d X 90h)
- F - 1 SET WOOD TABLE (90w X 50d X 70h)

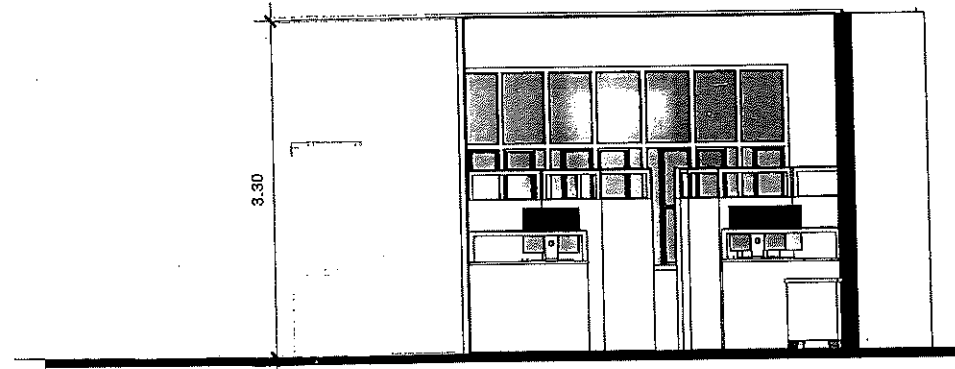
- 180cm HEIGHT PARTITIONS W/ GLASS
- 120cm HEIGHT PARTITIONS W/ GLASS
- TABLE AND SIDE CABINET

1 BUDGET OFFICE LAYOUT
1 : 75

	DRAWN BY:  EMIR JAN M. MATEO ARCHITECT / DRAFTSMAN II	PROJECT TITLE: SUPPLY, DELIVERY & INSTALLATION OF MODULAR OFFICE FURNITURE AND ACCESSORIES AT BUDGET AND FINANCE OFFICE	CONFORME:  REMEDELINA C. VILLENA END-USER	SHEET CONTENT: AS SHOWN	SHEET NO.:
	PREPARED BY:  JEREMIAN ROGER P. CALUYA CIVIL ENGINEER I	CHECKED/REVIEWED BY:  AIDA V. CABANG ARCHITECT IV, CHIEF-PHYSICAL PLANNING SECTION	RECOMMENDING APPROVAL:  ROMEO B. DULDULAO DIRECTOR, PPDO	APPROVED BY:  SHIRLEY C. AGRUPIS UNIVERSITY PRESIDENT	

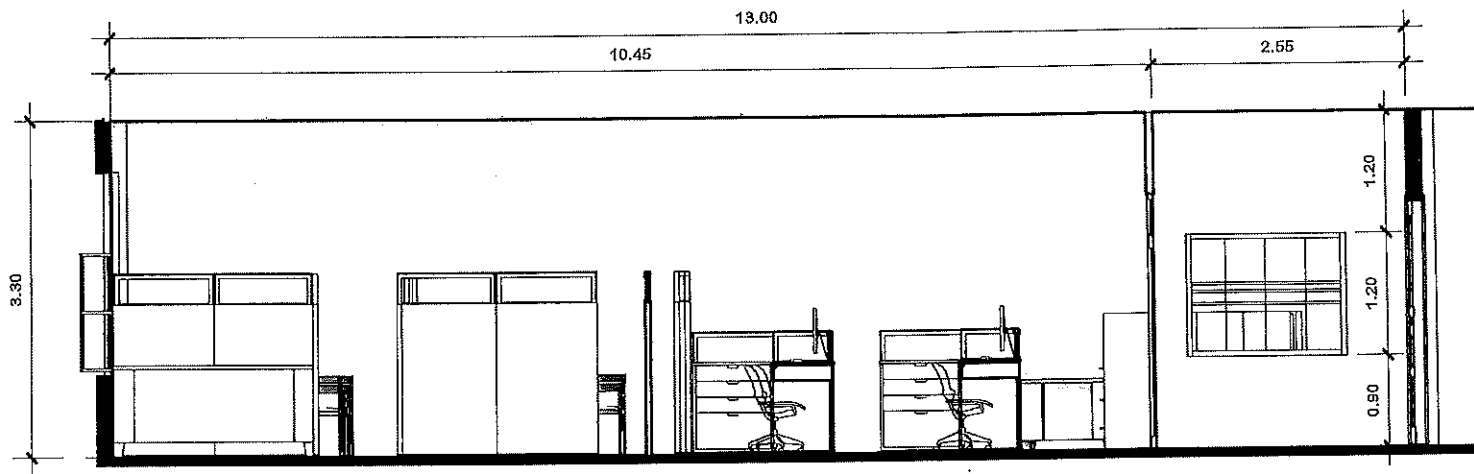


1 BUDGET INTERIOR PERSPECTIVE




2 CROSS SECTION
1:75

GR. F.F.L.
2.80



3 LONGITUDINAL SECTION
1:75

GR. F.F.L.
2.80

	DRAWN BY: <i>Emir Jan M. Mateo</i> EMIR JAN M. MATEO ARCHITECT / DRAFTSMAN II	PROJECT TITLE: SUPPLY, DELIVERY & INSTALLATION OF MODULAR OFFICE FURNITURE AND ACCESSORIES AT BUDGET AND FINANCE OFFICE	CONFORME: <i>Remedelina G. Villena</i> REMEDELINA G. VILLENA END-USER	SHEET CONTENT: AS SHOWN	SHEET NO:
	PREPARED BY: <i>Jeremiah R. Caluya</i> JEREMIAH ROGER P. CALUYA CIVIL ENGINEER I	CHECKED/REVIEWED BY: <i>Aida V. Cabang</i> AIDA V. CABANG ARCHITECT IV, CHIEF-PHYSICAL PLANNING SECTION	RECOMMENDING APPROVAL: <i>Romeo R. Duldulao</i> ROMEO R. DULDULAO DIRECTOR, PPDO	APPROVED BY: <i>Shirley C. Agrupis</i> SHIRLEY C. AGRUPIS UNIVERSITY PRESIDENT	